



Amador County Recreation Agency

Youth Programs

www.amadorrec.com

209-223-6349

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Afterschool Program Instructor Job Description

Part Time, Seasonal

\$17 p/hr - \$20 p/hr (depending on experience and education)

Requirements:

High School graduate or GED diploma. Experience working with children. TB screening/test. Fingerprinting for background check. Ability to work Monday through Friday afternoons.

Reports To:

ACRA Youth Programs Supervisor

Responsibilities:

- Perform opening and closing duties
- Keep Daily In/Out Log
- Plan and set up two daily snacks for children
- Plan, prepare and conduct daily activities for children ages 5 through 12
- Keep facility clean and organized.
- Observe, report, and prevent potentially dangerous conditions, situations and hazards
- Communicate daily successes and occasional challenges to the parents of children
- Teach children following the rules and peaceful conflict resolution

Skills:

- Multitasking
- Ability to stand and walk for at least three consecutive hours
- Strong interpersonal skills, with the ability to establish strong relationships with children
- Patience, tolerance and flexibility in dealing with children and families
- Ability to stay calm and handle emergencies professionally
- Resourceful and creative ability to plan games and projects