

# AMADOR COUNTY RECREATION AGENCY BOARD MINUTES

June 8, 2022

## Chairman Brown called meeting to order at 12:35 p.m. and led the Pledge of Allegiance

### **1. Call To Order ROLL CALL:**

Present:, Julia Sierk, Frank Axe, Jeff Brown, Chad Simmons, James Marzano, Marianne Akerland, Dan Epperson, Russell Robinson,

Absent: Julia Sierk

Staff: Justin Howard

### **3. MEETING AGENDA:**

It was moved by Board Member Axe, seconded by Board Member Simmons, and carried to approve the agenda as written.

**AYES:** F. Axe, J. Brown, C. Simmons, J. Marzano, M. Akerland, R. Robinson, D. Epperson

**NOES:** None

**ABSENT:** J. Sierk

**ABSTAIN:**

### **4. PUBLIC MATTERS NOT ON THE AGENDA:**

None

### **5. PRESENTATIONS AND INTRODUCTIONS:**

### **6. CLOSED SESSION:** None

### **7. CONSENT AGENDA:**

Consent Agenda Items

It was moved by board member Axe to approve April minutes and second by member Marzano.

#### a. Review of Minutes of Meeting on April 13, 2022

**AYES:** F. Axe, J. Brown, C. Simmons, J. Marzano, M. Akerland, R. Robinson, D. Epperson

**NOES:** None

**ABSENT:** J. Sierk

### **8. PUBLIC HEARING:** None

## **DISCUSSION ITEMS:**

For the record: Action minutes provide the necessary documentation of Board actions. Audio recordings are retained for those desiring more detail on particular agenda item discussions. These audio recordings provide an accurate and comprehensive back-up of Board deliberations and citizen discussion.

### **9. DISCUSSION ITEMS:**

#### a. Audit Invoice Approval

Executive Director Howard presented an invoice for required annual audit of agency from Robert Johnson Accounting, and requested board approval of Invoice, noting the history between the agencies and Covid discount.

It was motioned by board member Axe to accept Discussion Item A seconded by board member Simmons.

b. Financial Statements May 22'

Executive Director Howard reported current assets in both in summarized PDF form as well as the full Profit and Loss Statements and other statements from ACRA's Bank of Marin checking and savings accounts as provided by ACRA comptroller Carolyn Fregulia.

Executive Director Howard discussed the financial statements in a spreadsheet summary, as well as the Profit and Loss reports from QuickBooks for the month of May, as well as the year of year reports. He also reported the revenues for the revamped Summer Fun Days program, an eight-week program at Amador High School, averaging approximately forty kids. These revenues were still being brought in at time of meeting so these numbers were estimated at the time of meeting.

Pool revenues were also at high levels with the addition of the Jackson pool and 4 pool program swim pass and swim lesson options offered by ACRA.

It was motioned by vice Chairman Axe to accept Discussion b seconded by board member Simmons.

c. Final Revision Budget FY 21/22

Executive Director Howard recommended a revision of the budget, now possessing real data for the year, versus the June 21' projections made by former Executive Director. The budget would be adjusted through moving around some membership contributions to different operational costs. This allowed the budget to retain all programs that generated revenues and reallocate funding from programs that did not occur in the FY 21/22 and moved to other programs that were being facilitated.

It was motioned by Vice Chairman Axe to accept Discussion item c and seconded by Board member Robinson.

**10. EXECUTIVE DIRECTOR REPORT:**

Executive Director reported on current programs and summer program plans. Trivia Night, Open Mic Night and Line Dancing were well attended by the community throughout the county. Summer Fun Days and Summer Pools are reporting high attendance and sign-ups. Staff reported a strong turnout to Bingo Games in both Sutter Creek and Ione.

Director reported agency trending in upward growth, from both new leadership roles being filled, and staff development/strategy sessions being implemented

**11. BOARD MEMBER REPORTS:**

Board member Epperson reported attending Ione city council meeting. Board member Simmons discussed "Creek Walk" in Jackson. Board member Marzano reported on graduation ceremonies.

**12. FUTURE AGENDA ITEMS:**

Budget Proposal FY 22/23

**11. ADJOURNMENT:**

The meeting was adjourned at 1:39 pm

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Justin Howard, Clerk  
Date Approved:

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Jeff Brown, Chairman